



North Central Little League

PO Box 1543
Bethlehem, PA 18016
info@ncllbethlehem.org

NCLL 2018 Registration Instructions

NCLL has partnered with Dick's Sporting Goods and Blue Sombrero for our website and registration process for this year and the foreseeable future. For more information on the partnership and the benefits, please go to the Little League website:

<http://www.littleleague.org/Page63712.aspx>

What does this mean?

- You will need to create a new account for your family and your player.
- You will be able to register your player(s) and pay your registration fees online with a credit card or bring a check to the drop off times listed.
- You will have the option to pay for your fundraiser calendars online as well during the registration process, bring a check to the drop off times listed, or sell them and send us the money prior to March 15.
- ALL registrations must be done online – this allows us to properly track players, payments and simplifies the upload process to Little League International so we have proper insurance and benefits coverage as a league.

How do I do it?

1. Go to www.ncllbethlehem.org (and see our new website as well!)
2. Click on "Register" at the top right of the screen
3. Follow the instructions below
4. After your initial set-up, you can simply click "Login" from the webpage



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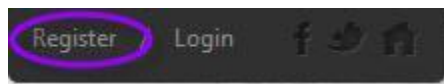
Online Registration Instructions

Please read all instructions below to learn how to register your son or daughter.

Steps to complete online registration:

1. Make sure you are on your club's registration website. If you are not sure you are on the correct website, we suggest you Google your club/organization name - this is usually the quickest and easiest way to find their main website!

Once you are on your club's Blue Sombrero powered website, click on **Register** in the top right hand corner of the site.



2. If you are new to the club/organization, fill out the **Create New Account** section on the Login screen. Then click on **Create Account**.

A screenshot of a "Create New Account" form. The title "Create New Account" is at the top in a dark header. Below the title is a message: "You are not considered registered until you submit your order at checkout!". The form contains several input fields: "First Name", "Last Name", "Email Address", "Create Username", "Password", and "Confirm Password". At the bottom of the form is a green button with the text "Create Account!". This button is highlighted with a red rectangular border.

If you have previously created an account and registered on this specific website, then log in under the **Sign in Here** or **Login** link.



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Can't remember your username or password? Click the '**Forgot Username or Password**' link to have these items sent to the email address you previously used to create this account.

Already have an account? [Sign in here!](#)
Forgot your [Username](#) or [Password](#)?

Once you have logged in to your account, click the **Programs Available!** Button next to your child's name and skip to **Step 5**.

Participants:



Iron Boy 

12 Programs Available!

D.O.B: January 01, 2005
Email Address:

2015 ABM83 Rec Soccer → U12 Boys

- Fill out the **Primary Parent/Guardian Information** section. If you wish to add a Secondary Parent/Guardian's email (to be cc'd on all Program related emails – **PLEASE DO THIS!**), enter their information in the Secondary Parent/Guardian Information section and click “**Create Secondary Account User & Continue**”. If not, leave the area blank and click **Submit**.

Primary Parent/Guardian Information



Tony Stark
Email: IronMan123@mail.com
Username: IronMan123

Gender*

MALE

Street*

112 Krog St

Unit#

City*

Atlanta

State*

Georgia

Zip Code*

30307

Telephone

Cell Phone

123

123

1234

Other Phone

Receive Text Alerts?

No

What's this ?



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Secondary Parent / Guardian Information

Gender*  FEMALE

First Name*

Last Name*

Secondary Contact Email

4. Fill out the **Add a New Participant** section. Make sure your son or daughter's birth date is set correctly or it might not fall within the division parameters the club's Administrator has set. Click on **Continue**.

Add New Participant:

? Is the participant the same as the primary account holder? ☐ No



Iron Boy

D.O.B: Jan 1, 2005

Gender* ☐ MALE 

First Name*

M.I.

Last Name*

Date of Birth*

Email Address

Cell Phone

? Is the participant's address same as the primary account holder? ☐ Yes



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5. Select the Program you'd like to sign your son or daughter up for. Click on **Continue**.

2	U12 Boys Start and End Dates: 08/01/2015 & 06/01/2016	\$200.00	✓ SELECTED Payment Plans Available!
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6. Fill out all Additional Participant Information. Click on **Continue**.

Program Information needed for Iron Boy

1

2015 ABM83 Rec Soccer > U12 Boys > Iron Boy

Medical Release Check here if you promise to not get hurt.

I accept the waiver ☒

What school do you attend? Marvel Academy

Refund Release All refunds will be paid out in all pennies by snail mail. Please act accordingly.

I accept the waiver* ☒

Additional Program & Division Questions

Do you need a new jersey? (Yeah) Yes ☐



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7. Sign up to volunteer on the **Volunteer Selection** page. Choose the Volunteer position you're interested in, and you will be prompted to complete information about the volunteer position. If you do not wish to volunteer, mark the appropriate box below. Choose **Continue**.

Tony, you have the following Club Volunteer/Team Personnel options

1	2015 ABM83 Rec Soccer	U12 Boys	
	Iron is registered here!		
	Assistant Coach		SIGN UP
	Head Coach		SIGN UP
	Lady who screams at the refs		✓ SELECTED
	Team Manager		SIGN UP

Show More

I do not wish to volunteer at this time ☐

<< Back Continue >>

8. The last screen is the Checkout screen. Review your **Registration Summary**, select your **Payment Type**, select your **Payment Option** (Pay in Full or Payment Plan if it is being offered), enter in **Address and Payment Information**, read and agree to the **Terms & Conditions**, and then select **Submit Order**.

Registration Summary

1	2015 ABM83 Rec Soccer	U12 Boys	Iron Boy
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Payment Options:		Registration Breakdown:	
PAY IN FULL	\$230.00	Division Price	\$200.00
Monthly Installments	\$238.00	Yeah	\$30.00
		Subtotal	\$230.00

Remove from cart

CONTINUE



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Payment Information

Payment Method*

Credit Card



Check



Card Number*

4111111111111111



Expiration Date*

January

2017

Security Code*

123

What's this ?



Is the billing address same as the primary account holder's address?

Yes

First Name*

Tony

Last Name*

Stark

Address 1*

112 Krog St

Address 2

City, State*

Atlanta

Georgia

Zip*

30307

CONTINUE

Confirmation



1

2015 ABM83 Rec Soccer

U12 Boys

Iron Boy



Paid in Full

Division Price

\$200.00

Yeah

\$30.00

ORDER TOTAL: \$230.00

DUE TODAY: \$230.00

I Agree to the [Terms and Conditions](#) ☒

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SUBMIT ORDER



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- After you submit your order, you will be brought to a **Registration Order Summary** page. You will also receive a confirmation e-mail, detailing your registration.

Payment Confirmation



Your credit card will be billed

\$ 230.00

You will see a charge on your credit card statement from **Blue Sombrero**.

Please note: Even though we can whip up a fantastic guacamole, we are not a mexican restaurant.

[Complete Payment](#)

Registration Order Summary

 1 2015 ABM83 Rec Soccer U12 Boys Iron Boy

Description	Price	Balance Amount
Division Price	\$200.00	\$0.00
Yeah	\$30.00	

ORDER TOTAL: \$ 230.00
Payment Amount: \$ 230.00

Order Detail	
Order Number	20153874606
Name	Tony Stark
Address	112 Krog St
City/State/Zip:	Atlanta GA 30307

Order Confirmation Message for: 2015 ABM83 Rec Soccer
Thanks for signing up for 2015 Rec Soccer. I hope you're as ready for the season as we are.

[f Share](#) [t Tweet](#) [My Account](#)

- You just completed the online registration process!